



# **PANSKURA BANAMALI COLLEGE**

**ANNUAL QUALITY ASSURANCE  
REPORT 2014-15**

**BY IQAC  
2014-15**

# Part - A

# Institution Details

**The Annual Quality Assurance Report (AQAR) of the IQAC  
2014-2015**

**Part – A**

**I. Details of the Institution**

1.1 Name of the Institution

PANSKURA BANAMALI COLLEGE

1.2 Address Line 1

VILLAGE: KANAKPUR

Address Line 2

P.O. PANSKURA R.S.

City/Town

PANSKURA RAILWAY STATION

State

WEST BENGAL

Pin Code

721152

Institution e-mail address

Principal.pbc@gmail.com

Contact Nos.

03228 252222, +919434453188

Name of the Head of the Institution:

**PROF. (DR.) NANDAN BHATTACHARYYA**

Tel. No. with STD Code:

03228 -252222

Mobile:

+919434453188

Name of the IQAC Co-ordinator:

**Dr. Bidyut Samanta**

Mobile:

+919474447501

IQAC e-mail address:

pbc.iqar.coordinator@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879): **WBCOGN12096**

**NAAC Executive Committee No. & Date:**

**EC/35/053; February 28, 2005**

*(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)*

1.4 Website address:

**panskurabanamalicollege.org**

Web-link of the AQAR:

<http://www.panskurabanamalicollege.org/AQAR201314.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	85.25	2005	5 YEARS
2	2 <sup>nd</sup> Cycle				

1.6 **Date of Establishment of IQAC : DD/MM/YYYY**

**19-10-2015**

1.7 **AQAR for the year (for example 2010-11)**

**2014-2015**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011-12 submitted on 30/12/2015 (DD/MM/YYYY)
- ii. AQAR 2012-13 submitted on 30/12/2015 (DD/MM/YYYY)
- iii. AQAR 2013-14 submitted on 30/12/2015 (DD/MM/YYYY)
- iv. AQAR 2014-15 submitted on 30/12/2015 (DD/MM/YYYY)

1.9 Institutional Status

University

State  Central  Deemed  Private

Affiliated College

Yes  No

Constituent College

Yes  No

Autonomous college of UGC      Yes       No

Regulatory Agency approved Institution      Yes       No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education       Men       Women

   Urban       Rural       Tribal

Financial Status      Grant-in-aid       UGC 2(f)       UGC 12B

   Grant-in-aid + Self Financing       Totally Self-financing

1.10 Type of Faculty/Programme

Arts       Science       Commerce       Law       PEI (Phys Edu)

TEI (Edu)       Engineering       Health Science       Management

Others (Specify) DDE (VU), NSOU study center

1.11 Name of the Affiliating University (*for the Colleges*)

**VIDYASAGAR UNIVERSITY**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NA

University with Potential for Excellence NO      UGC-CPE NO

DST Star Scheme Applied      UGC-CE NO

UGC-Special Assistance Programme ✓      DST-FIST Applied again

UGC-Innovative PG programmes NO      Any other (*Specify*) BOOST,  
WB DBT

UGC-COP Programmes NO

## 2. IQAC Composition and Activities

- 2.1 No. of Teachers
- 2.2 No. of Administrative/Technical staff
- 2.3 No. of students
- 2.4 No. of Management representatives
- 2.5 No. of Alumni
- 2.6 No. of any other stakeholder and community representatives
- 2.7 No. of Employers/ Industrialists
- 2.8 No. of other External Experts
- 2.9 Total No. of members
- 2.10 No. of IQAC meetings held
- 2.11 No. of meetings with various stakeholders: No.  Faculty **TC meeting 3**  
 Non-Teaching Staff  Students  Alumni  Others
- 2.12 Has IQAC received any funding from UGC during the year? Yes  No
- If yes, mention the amount

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- One day seminar on “**Institutional Development and Community Service.**”
- One day workshop on ‘**Quality of service and techniques**’ with Non teaching staff members.
- One day workshop on ‘**Teaching with better interactions**’ with teaching staff members.
- One day workshop on ‘**Education, career and beyond**’ with students.

### 2.14 Significant Activities and contributions made by IQAC

- PG Labs were established.
- Electric wiring completed
- Classes for PG departments started in the Golden Jubilee building.
- Completion of drinking water and toilets facilities in the Golden Jubilee building.
- Recommendation for further purchase of books and furniture as required for the new courses.
- Proposal to apply for DST-FIST again.
- Motivated the staff and students to digitalize their lecture notes and to get involved with the technology dependent class room presentations.
- More avenues for students to engage in community services. Sensitizing students to ecological and environmental issues.
- Tarpaulin covers over the roof of PC building.
- Necessary repair works.
- Proposal to Haldia Development Authority for Construction work worth 1 Crore.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome to be achieved by the end of the year.

- The IQAC members meet periodically and discuss various issues relating to curriculum changes and progress of the institution to keep at par with the current needs.
- IQAC reassess the activity planned and executed by various departments and committees and documents them.
- The plans of the IQAC are placed in the meetings of the Planning, Evaluation & UGC Committee, Board of Studies and Academic Council for approval and finally placed in the Governing Body meeting for its implementation.
- The IQAC Coordinator in consultation with other faculty members and NTS to prepares the AQAR and places it before the Administration for verification. The Administration finalizes the Annual Quality Assurance Report and again published for all concern.

Plan of Action	Achievements
<b>Curriculum Aspect</b>	BOS members along with other senior faculties actively participated in syllabus revision workshops and implemented it in the
<b>Teaching learning evaluation</b>	Six new Teachers and one Librarian joined in substantive post. Oral Feedback was taken as usual regularly from students for their improvement.
<b>Research consultancy &amp; extension</b>	Some of the teachers including Principal are actively engaged in front line research works and NSS unit of the college actively working on social extension service.





**CRITERION - I**

**Part - B**

**Curricular  
Aspects**

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	
PG	07	00	0	
UG	27	0	0	
PG Diploma	0	0	0	
Advanced Diploma	0	0	0	
Diploma	0	0	0	
Certificate	0	0	0	
Others	B.Ed. & B.P.Ed	0	0	DDE (VU), NSOU
<b>Total</b>	36	00	0	

Interdisciplinary	Courses like Microbiology, Biotechnology, Commerce, BCA, Computer Science & Geography involve faculty members from different Departments of the College.
Innovative	Film festival

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG (BCA)-01 PG (Physics, Chemistry, Mathematics, Computer Science, History , Bengali & Geography)-07 B. ED & B. P ED (Training Department)-02
Trimester	NIL
Annual	26

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

There is an effective feedback mechanism in place. Feedback was collected from students. The students appraised the faculty based on the criteria generated by the institution. A statistical analysis of this feedback was given to each faculty member so that they could take necessary corrective measures. This year a peer appraisal of the faculty members was also conducted.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES

- Depending on the needs of the students to face the competitive Society, the syllabus is revised and updated once in three years in the Board of Studies meeting organized by the University. The inputs and suggestions are given by the University Nominee, Subject Experts, Alumnae, Industrialist and Corporatist is taken into consideration for reviewing the existing programmes.
- Every course has undergone major syllabus revision once in three years incorporating current Topics and frontline areas of interest.
- **This year 12 faculty members from different Departments of the College actively participated in BOS meeting as members of UG & PG held at Vidyasagar University.**
- **From 2015, academic autonomy for PG courses.**
- **Formation of PG BOS & examination cell for each PG Depts.**

1.5 Any new Department/Centre introduced during the year. If yes, give details. :- NILL

**CRITERION - II**

**Teaching,  
Learning &  
Evaluation**

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
Approved PTT	50	31	16	1	GLI- 1, Libraian- 1
Approved CWTT	48				48
	14				14

2.2 No. of permanent faculty with Ph.D.

27

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
06	23						Librarian - 01	07	23

2.4 No. of Guest and Visiting faculty and Temporary faculty

61

34

03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	6	2
Presented papers	4	8	0
Resource Persons	0	0	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of NPTEL lectures
2. Technology enabled teaching & learning. All the Departments are provided with LCD projectors for teaching.
3. Using Virtual Labs for Science Practical's
4. Industrial Visits, field trips are conducted to enhance learning process, some departments follow project based dissertation work.
5. The Dept of Communicative English organizes films festival for the students every year
6. Invited lectures by eminent teachers from Universities and scientists from research Institutes.

2.7 Total No. of actual teaching days during this academic year

232

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Departmental class tests are in place. Marks from this are being added to the final examination
2. OMR answer scripts for PG entrance examination

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0	0	12
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2.10 Average percentage of attendance of students

75% attendance in both theory & practical is mandatory to appear in the University exam  
Average attendance is 79% for UG and 97% in case of PG students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
ENGLISH	73	0	1.37	90.41	5.48	97.26
BENGALI	113	0	3.54	91.15	4.42	99.11
SANSKRIT	30	0	13.33	80.00	3.33	96.66
SANTALI	38	0	0.0	100.00	0.00	100
POL. SCIENCE	36	0	0.0	80.56	19.44	100.0
HISTORY	88	0	6.82	84.09	6.82	97.73
EDUCATION	75	0	32.00	65.33	0.00	97.33
GEOGRAPHY	67	0	1.49	89.55	7.46	98.50
PHILOSOPHY	31	0	6.45	77.42	12.90	96.77
ECONOMICS	00	0	0.00	0.00	0.00	0.00
MUSIC	21	0	28.57	52.38	19.05	100.0
PHYSICS	50	0	70	30	0	100
CHEMISTRY	29	0	34.48	55.17	3.45	93.10
MATHEMATICS	29	0	10.34	79.31	0.00	89.65
ZOOLOGY	18	0	5.56	88.89	0.00	94.45
BOTANY	28	0	0.00	89.29	3.57	92.86
PHYSIOLOGY	18	0	55.56	38.88	5.56	100
COMP. SC.	12	0	16.67	75.00	0.00	91.67

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MICROBIOLOGY	19	0	42.11	57.89	0.00	100
BIOTECHNOLOGY	07	0	42.86	42.86	0.00	85.72
BCA	22	0	18.18	68.18	0.00	86.36
COMMERCE	90	0	16.67	81.11	0.00	97.78
B.A. Gen.	864	0	0.23	34.37	52.78	87.38
B.Sc. Gen.	68	0	2.94	70.59	20.59	94.12
B.Com. Gen	08	0	0.00	25.00	75.00	100
B.Ed.	94	0	96.81	0.00	0.00	96.81
B.P.Ed.	51	0	80.39	17.65	1.96	100

Besides the pass % this is to emphasize that this year 34 students ranked within 1-10 in the University.

Year	Department	Rank holders' name	Rank (1-10)	No. of students
2014	Education	i) Bikash Chandra Ghorai	3	4
		ii) Tarun Samanta	3	
		iii) Surojit Bera	9	
		iv) Smriti kana Maity	10	
	English	1) Chhanda Samanta	9	1
	Santali	i) Luski Saren	1	7
		ii) Rilamala Hembram	1	
		iii) Indubhusan Mandi	2	
		iv) Shyamlal Hansda	5	
		v) Manindranath Murmu	7	
		vi) Somashree Bag	7	
		vii) Bimal Besra	8	
	Biotechnology	i) Nibendu Mondal	1	6
		ii) Seabrata Maity	2	
		iii) Purnima Jana	3	
		iv) Surya Chaulya	4	
		v) Satyaki Guhathakurta	6	
		vi) Rajkumar Mondal	7	
	Computer Science	i) Riju Pramanik	6	1
	Geography	i) Santu Guchhait	1	2
		ii) Prasenjit Samanta	9	
	Micro Biology	i) Suprabhat Sahoo	1	5
ii) Pallabi Chandra		2		
iii) Soumyajit Jana		6		
iv) Uttam Kumar Jana		7		
v) Jasmine Sultana		10		
Music	i) Manimala Maity	5	3	
	ii) Karabi Maji	7		
	iii) Sanchita Misra	7		
Physics	i) Monidipa Pramanik	10	1	
Physiology	i) Sagufa Begam	1	2	
	ii) Anup Jana	3		
Accountancy	i) Sanjib Das	6	2	
	ii) Sandip Jana	7		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC monitors the teaching learning of the college through periodical meetings with all the academic departments.



- It conducts evaluation in the form of questionnaire and takes feedback from students, staff, parents and alumnae to assess the quality of the teaching/learning process.
- The feedback is evaluated by Academic Committee, along with IQAC members and necessary measures are taken to maintain the quality education.
- Through feedback system the IQAC evaluate.
- Through course file

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	
Others	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
<b><u>Administrative Staff</u></b>				
Head Clerk(D+E)	1	1(E)	0	0
Accountant (D+E)	1	1(E)	0	0
Cashier (D+E)	1	1(E)	0	0
Clerk (Day & Even)	6	0	0	0
Typist (Day + Even)	0	2(D+E)	0	2
Peon (Day & Even)	3	3(D+E)	0	18
Lady Attendant.(D+E)	1	0	0	1
Guard	0	3(D)	0	7
Sweeper	0	3(D)	0	1
<b><u>LIBRARY</u></b>				
Librarian	1	1(D)	0	0
Library Clerk (D+E)	1	1(D)	0	0
Library Peon (D+E)	1	2(D)	0	5

Cont.....

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
<b><u>Technical Staff</u></b>				
<b><u>LAB. ATTENDANT.</u></b>				
Physics	0	4	0	5
Chemistry	3	3	0	5
Zoology	1	2	0	1
Botany	0	2	0	2
Physiology	1	1	0	2
Comp. Sc.	0	1	0	1
BCA	0	0	0	1
Microbiology	0	0	0	2
Biotechnology	0	0	0	2
Geography	1	0	0	3
Phy. Education	0	0	0	0
Music	0	0	0	1
Economics	0	0	0	1
Mathematics	0	0	0	1

**CRITERION - III**

**Research,  
Consultancy &  
Extension**

**Criterion – III****3. Research, Consultancy and Extension**

## 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- a) The IQAC meets regularly to discuss various plans to promote research climate and motivate the faculty to do M.Phil and Ph.D and Refresher courses. In addition, IQAC regularly informs and encourages the faculty members to apply for research grants projects and grants to UGC/ DST/ DBT/CSIR etc.
- b) The College has a Research Advisory Committee constituted with Principal as Convener, Correspondent as advisor and five faculty members from different departments as members. It tracks the schemes of the different funding agencies such as UGC, DST, CSIR, etc.
- c) The IQAC of the college encourages the staff to apply for FDP (Faculty Development Programme), Major and Minor Research projects and to organize seminars, workshops and Conferences etc.
- d) It also motivates the staff for research publications, articles, reviews and books
- e) On duty leave granted to the faculty for attending professional Seminars, Conferences, and Workshops, for course work examination for Ph.D. etc.
- f) The college authorities provide all necessary infrastructural support including space for carrying out research work.
- g) IQAC requested the Principal to extend the Study Leave of Sri Kanak Kanti Bera, Asst. Prof. in English for his FDP. Consequently, the leave was granted by the Principal.

## 3.2 Details regarding major projects

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
<b>Number</b>	<b>0</b>	<b>03</b>	<b>03</b>	<b>0</b>
Outlay in Rs. Lacs		46.916	78.47	1.35 crores
1) Dr. Pulakesh Bera : Rs. 9.988 Lacs (UGC) 2) Dr. Nandan Bhattacharyya : 42.482 Lacs (DBT – GOI)+ ~26 lacs from WBDBT;+7.5 lacs from UGC-DAE+ Rs. 25 lacs from WBDBT (BOOST Program) for 3 years 3) Dr. Anangamohan Panja : Rs.26 Lacs (SERB, DST – GOI) + Rs.10 Lacs (CSIR)				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	05	0
Outlay in Rs. Lakhs		2.95 (N. Sanyal)		
		0.97 (T. K. Kar)	3.50 (T. K. Kar)	
		1.58 (M. Ghorai)	3.10 (M. Paira)	
		1.175 (S. Maity)	1.75 (B. Ghosh)	
			2.40 (Swati Mandal)	
			2.40 (S.K. Giri)	
		6.675	13.15	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	116		0
Non-Peer Review Journals			0
e-Journals	2	3	0
Conference proceedings	1	1	0

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Name of the funding Agency	Total grant sanctioned
Major projects	UGC	9,98,800.00
	DBT, GOI	42,48,200.00
	WBDBT	26,00,000.00
	WBDBT(BOOST)	25,00,000.00
	SERB, GOI	26,00,000.00
	UGC-DAE	08,00,000.00
	CSIR	10,00,000.00
Minor Projects	UGC	2,95,000.00
Total		150,42,000.00

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books   
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NOT APPLICABLE

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0		1
Sponsoring agencies					Dept

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year: NONE

Type of Patent		Number
National	Applied	No: 1445/KOL/2011 of 11.11.2011; No: 1330/KOL/2011 of 14.10.2011; No.:1245/KOL/2011 of 23.9.2011
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
02				02		

**1) Dr. Sugata Sen**

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

1

Dr. Nandan Bhattacharyya  
Dr. Biswaranjan Ghorai  
Dr. Soumitra Mondal

3.19 No. of Ph.D. awarded by faculty from the Institution

2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events: NOT APPLICABLE

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC: NOT APPLICABLE

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

The NSS units organized the following programs by which the college delivered its social responsibility towards the community at large.

The following table shows the activities by the NSS teams during 2014-15 session.

2014-2015	1	University Level Certificate Course on "Blood Donors' Motivation and Recruitment"	09-09-2014 to 12-09-2014	In association with "Association of Voluntary Blood Donors" of Kolkata.
	2	Blood Donation Camp	22-09-2014	All units of NSS
	3	Seminar on "Anti-ragging and Women empowerment"	27-09-2014	All units of NSS in association with district legal services.
	4	Children's Day Celebration	14-11-2014	All units of NSS and Teachers
	5	World's AIDs day celebration Thalassaemia carrier Testing	01-12-2014	Students of college in collaboration with Midnapur Medical College and Hospital.
	6	Blood Donation Camp.	03-12-2014	Inaugurated by Dr. Badshah Ghosh (Dept. of Physical Education). Total 68 blood donors give their blood.
	7	Red Ribbon Project.- (1st December)	03-12-2014	Dr. Mritunjoy Das, Dr. Arunansu Sinha & other senior faculty members.
	8	2nd Winter Special Camp and Seminar on i) "Astronomy versus Astrology" by Dr. Soumendra De (Jadavpur University), ii) "Our Universe" by Dr. Avijit Kar Gupta (PBC, Physics Dept.) and iii) "Awareness against Superstitions" by Panskura Science Centre.	18-12-2014 to 24-12-2014	All units of NSS
	9	Free dental check up Programme-	24-12-2014	Dr. Aritra Kumar Samanta, BDS.
	10	All India Mega NSS Camp	20-01-2015 to 30-01-2015	Shankar Sinha (Selected as Team Leader of West Bengal Contigent, PBC, Botany) Sagarika Banerjee (PBC, Biotech) and Chinmoy Das (PBC, Music)

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- a) The college encourages the staff and students to take up various activities relating to extension and social responsibilities.
- b) Apart from the regular work, a number of faculty and students actively take part in various social activities through NSS, and Blood Donors Club.
- c) Outreach programmes like Blood Donation Camps, HIV-AIDS Awareness, Rain Water Harvesting Awareness, Health Awareness programmes were organized
- d) Field study by departments of Zoology, Botany, Bengali, B.Ed and Geography.
- e) Research Institute visit – Biotechnology, Physics and Microbiology.
- f) Industrial visit – Chemistry and Commerce.
- g) Clean & Green programme was arranged in and outside the campus.
- h) Yoga training program conducted by Physical Education Dept.
- i) Teach to Learn - Learn to Teach programme in different schools by B. Ed Departments



**CRITERION - IV**

**Infrastructure &  
Learning  
Resources**

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.43 Acre	0	Own	12.43
Class rooms	75	0	UGC & Own	75
Laboratories Physics : 05+02=07 Chemistry : 07 Mathematics : 01+01=02 Comp. Science : 03 B.C.A. : 02 Zoology : 03 Botany : 04 Physiology : 02 Microbiology : 02 Biotechnology : 02+01=03 Geography : 03+02=05 Bengali (Museum) : 01+01=02 Music : 02 B.Ed. : 06 B.P.Ed. : 03	53	0	Own	53
Seminar Halls	01		Own	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	17	08	UGC & Own	25
Value of the equipment purchased during the year (Rs. in Lakhs)	7711709	4997687	UGC & OWN	12709396
Others	143	00	Own	143
Central Library	01			01
Reading Room	01			01
Departmental Library	23			23
Departmental Staff Rooms	18			18
Central Staff Room	02			02
NSS Office	01			01
Students Common Room (Boys)	01			01
Student Common Room (Girls)	01			01
Netaji Subhas Open University Study Centre	02			02
Vidyasagar University – PG (DDE)	02			02
Bank Building	01			01
College Auditorium	01			01
Union Office (Day + Evening)	03			03
Students Health Home	01			01
Security Rest Room	01			01
Employees' Union Office	01			01

Cycle Stand	01		01
Administrative Building	01		01
Generator Shed	01		01
Submersible Pump House	01		01
Drinking Water Storage Tank	11		11
Hostel Rooms for Boys	25		25
Dining Hall	01		01
Store Room	01		01
Kitchen Room	01		01
Principal's Quarter	01		01
Hostel Rooms for Girls (Under Construction)	14		14
Indoor Sports Hall	01		01
Canteen Building	01		01
Guest Room	02		02
<b><u>B.Ed. Department</u></b>			
Class Rooms	02		02
Laboratory Room	06		06
Library Room	01		01
Office	01		01
Staff Room	01		01
Student Common Room Boys	01		01
Students Common Room Girls	01		01
<b><u>B.P.Ed. Department</u></b>			
Football Play Ground	01		01
Basket Ball Play Ground	01		01
Cricket Net Practice Field	01		01
B.P.Ed. Play Ground	01		01
Gymnasium Building	01		01
Swimming Pool (Under construction)	01		01
Office	01		01
Staff Room	01		01
Store Room	03		03
B.P.Ed. Hostel (rooms)	09		09
Laboratory	03		03

Department	Name of Instruments	Amount
Geography	GPS Software, SIEVS,	99,772.00
	Incubator, PH Meter,	7,79,200.00
	Dell Computer, Printers, etc.	
B.P.Ed.	Ultra Sound Therapy, Sort wave dia-therapy	2,96,000.00
Office and other Departments	Dell Comp. Sets, Lap Top,	9,25,300.00
	UPS, Language Lab Software,	3,14,000.00
	Photo copier Machine	10,66,885.00
		80,000.00
Physics	GM Counting System and GM Detector, Plunks Constant Cell with Photo Electric Cell, etc,	85,875.00
	Interferometer, Fabry	79,555.00
	Interferometer, etc.	4,65,000.00

Comp. Sc.	Dell Inspiron, Scanner, Printer, UPS, RAM	6,39,000.00
Chemistry	Cold Centrifuge, R-244F Rotor Suitable for Folcon, etc	2,10,600.00
Microbiology	Bionocular Microscope, Laminar Flow Cabinet, etc	1,21,930.00
		49,97,687.00

#### 4.2 Computerization of administration and library

The entire administration is partially computerized with the following facilities and made available to the staff and students.

1. ICT has been integrated in the college activities
2. Internet is provided to every department. There is also a separate Internet centre in the computer lab for students.
3. Fee collection, and examination sections are computerized.
4. Library Automation LIBSYS software is used for computerized transactions – bar coding. D-space Digital Repository Library; computes with internet facility for Bar Coding, access to book catalogue and issuing.
5. PG admission was on line
6. On line admission for UG Course for the session 2015-16 started.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	47096	35,26,874	2686	9,23,637	49782	44,50,511
Reference Books						
e-Books						
Journals & Magazines					11	2480
e-Journals						
Digital Database						
CD & Video	117		5		122	
Others (specify)						

The college library is more than 54 years old, and comprised of many old books whose valuation is not possible. Many books donated by Alumnus and Publishers are also in the Library whose valuation cannot be done. Most of the Departments have their own seminar Library where reference and also text books (donated and some purchased by departmental grants) are available. Some books that are very old are not included in this count.

4.4 Technology up gradation (overall)

	<b>Total Computers</b>	<b>Computer Labs</b>	<b>Internet</b>	<b>Browsing Centres</b>	<b>Computer Centres</b>	<b>Office</b>	<b>Departments</b>	<b>Others</b>
Existing	196	169	All	30	02	17	25	
Added	57	50	All	01	00	01		Library
<b>Total</b>	<b>253</b>	<b>219</b>	<b>All</b>	<b>31</b>	<b>02</b>	<b>18</b>	<b>25</b>	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The faculty members and students of the college are provided with Desk Top, Lap Top,
- Internet, Audio-visual Aids and computer aided packages to facilitate teaching and learning
- The library is equipped with open educational resources like the Information and Library
- Network (INFLIBNET) for the assistance of the staff and students.
- Department of Computer science organized an orientation programme on **Internet** for all the
- Degree students in class wise.
- Free Internet access was provided to the students and faculty in student's Computer Centre, Bioinformatics laboratory, and in every department and Library.
- Language lab has been developed

4.6 Amount spent on maintenance in lakhs :

Amount

i) ICT	Rs.0.00
ii) Campus Infrastructure and facilities	Rs.6,62,685.00
iii) Equipments	Rs.86,980.00
iv) Others	Rs.1,83,455.00

**Total :**

**Rs.9,33,120.00**

**CRITERION - V**

**Student  
Support &  
Progression**

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- a) The IQAC organized Orientation classes for the students at the beginning of the academic year to provide information regarding the vision and mission of the college and the facilities available in the campus.
- b) Inculcated value System among students through motivational talks, value education classes and ward classes in which 20 students are taken care by a staff.
- c) Motivated the students to use Technology like PPT presentation, Study Projects and assignments using Internet, OHP, peer teaching with models etc.
- d) Provided information regarding the academic progress of the students after internal Exams and remedial classes are arranged for weak students after the college hours.
- e) Every year feedback in questionnaire form is taken from students, parents, alumnae and other stakeholders to assess the quality and standard of the institution and measures are taken for further improvement.
- f) The IQAC meets the students in class wise and encourages them to give their views and suggestions for the enhancement of quality of the institution.
- g) Establishment of language lab, Purified cold water system for students, Fire extinguisher, Student health Home for all the students; The electrical wiring system of the whole college has been upgraded with modern system.
- h) Keeping in mind of the ever-increasing demand of electricity, the New 250 kVA transformer will be set up inside the campus.
- i) New 63.5 kVA Generator has been purchased for the smooth functioning of the classes without interruption.
- j) Student ID/ Library card has been issued with bar code in order to save the time for the students and to maintain a stylized database.

#### 5.2 Efforts made by the institution for tracking the progression

The following efforts were taken by the college for the progress of the institution:

- a) The institution monitors and ensures the achievements of the learning outcome through analysis of the tests, examination results and the pass percentage approved in Academic Committee Meeting.
- b) The management encourages the faculty to adopt innovative teaching techniques such as computer assisted learning, project method, group discussion, pair work, peer teaching , presentations through PPT, referring e-Journals, etc.
- c) The staff and students are motivated to participate and present papers in seminars/ workshops organized by various colleges
- d) Research climate and aptitude is inculcated in the staff. Students and staff are motivated to do projects and publish research papers.
- e) To create social awareness among the students the following clubs were introduced, Film Club; Photography Club, etc

There is clear provision for assessing knowledge and skills of the students by:

- Seminar, Symposium, workshops etc.
- Class Test, oral tests and written tests.
- The Teachers are encouraged to prepare a teaching plan. Individually a teacher submits a teaching plan to the Head of the Department and the plan is finalised after a departmental meeting. The teaching plan is made available to the students at the beginning of the academic session. The teachers are expected to clearly specify the following specific aspects in their Teaching Plan:

**Topic wise Lecture allocation.**

**Time Limit (Number of periods)**

The departmental heads after scrutinizing the teaching plan give feedback to the teachers by way of suggestions and instructions with special regard to time frame, course completion, enhancing effectiveness of learning and towards increasing the overall efficiency of the department.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
7421	198	0	150

(b) No. of students outside the state

NONE

(c) No. of international students

NONE

No	%
3685	47.83

Men

No	%
4084	52.57

Women

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
<b>5573</b>	<b>662</b>	<b>391</b>	<b>1117</b>	<b>16</b>	<b>7759</b>	<b>5865</b>	<b>811</b>	<b>372</b>	<b>699</b>	<b>22</b>	<b>7769</b>

Demand ratio **2.89**

Dropout % **6.37**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Special coaching and training for socially backward students.
2. Coaching classes for entry in services for SC, ST, OBC students; NET coaching by Geography Department
3. Bank Coaching is given to all Commerce students by the commerce students

No. of students beneficiaries

14



5.5 No. of students qualified in these examinations

NET	04	SET/SLET	02	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

**Career Guidance Cell** Programmes on personality development and communication skills by competent resource persons were organized for final year graduate students for Army, Navy examination

- ❖ To facilitate the needs of the students, one day orientation programme is conducted for the freshers at the beginning of the academic year to know the importance of higher education.
- ❖ Counseling centre is available in the college campus and the trained faculties give counseling to the students as per their need.
- ❖ A part time counselor visits the students once in a month and gives personal guidance to the students who are in need.
- ❖ Career Guidance and Placement Cell provides guidance to the students regarding higher studies and employment.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
TCS, Thyrocare, Shyam Steel	265	5	35

5.8 Details of gender sensitization programmes

- The Women Cell conducts a number of programmes on various issues related to gender problems on 13.12.2014
- An awareness Programme on **Gender Equality and Women Rights** was conducted on 13.12.2014.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	05	National level		International level	01
District level	20				
No. of students participated in cultural events					
State/ University level	17	National level		International level	00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	<b>05</b>	National level	00	International level	00
District level	20				
Cultural: State/ University level	00	National level	00	International level	00

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	235	1,49,927.00
Financial support from government (excluding benefit from 'Kanyashree' of WB Govt.)	1846	70,83,880.00
Financial support from other sources	9	30,000.00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives :

Fairs : State/ University level		National level		International level	
Exhibition: State/ University level		National level		International level	

5.12 No. of social initiatives undertaken by the students

03

*Blood Donation Camp, Financial help to the Cancer patient by the department students and staffs, Relief to the victims of flood by the department students in the area of Panskura Village.*

5.13 Major grievances of students (if any) redressed:

- 
- Increased the number of reference books
  - Library hours are increased
  - Internet in the Hostel

**CRITERION - VI**

**Governance,  
Leadership &  
Management**

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

To create career oriented comprehensive education combined with Humanistic, Scientific and Social learning.

##### **Mission**

- To impart professional education to students belonging to different strata of society irrespective of caste, gender, or creed.
- To uplift the deprived and academically weak students by empowering them with knowledge.
- To develop social, moral, aesthetic and ethical values amongst our students.
- To equip and develop essential professionals and technical skills so that they sail confidently with grit, determination and resilience amidst the turbulent currents of change and the stormy waves of life's complexities and challenges.
- To inculcate reverence for humanity and to fortify high ideals of perseverance, dedication, quality consciousness and excellence.
- To build a strong and unflinching character through education for a meaningful existence.
- To prepare citizens who could grow to be competent enough to contribute significantly for the betterment of mankind through their future careers and profession.

#### 6.2 Does the Institution has a management Information System

We have started MIS system.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- a) Board of Studies Meetings are conducted every year. The suggestions and ideas obtained from various bodies is thoroughly discussed by the experts in the Academic Bodies and carefully incorporated in the curriculum.
- b) Feedback was taken regularly from students and other stakeholders
- c) Besides the core syllabus, the students are given many options to learn Skill and
- d) Knowledge based electives and Certificate courses

##### 6.3.2 Teaching and Learning

To encourage ICT enabled teaching and learning. To arrange remedial classes for weak students. Teaching plans & methodologies. Subject allocation as per specialization of teachers. Feedback, Remedial Class, Well Stocked Library, ICT, Innovative practices in teaching, seminars, FDP, QIP. Peer teaching, task based learning, problem based learning are some of the techniques used. ICT is also used to facilitate the teaching learning process. micro phone

### 6.3.3 Examination and Evaluation

Regular internal tests as stipulated by the university are conducted. Students present papers and submit assignments. Internal seminars by students are arranged. In some of the departments (e.g. in Physics, Microbiology, Biotechnology), students do experimental project works under the guidance of departmental teachers which are then evaluated.

### 6.3.4 Research and Development

- a) Space and necessary infrastructural support is provided for research work
- b) Minor research projects, major research projects
- c) Applied for DST-FIST program again, Received 25 lacs for upgradation of instruments for the Department of Biotechnology by BOOST Program, WB DBT,
- d) Appointed RAC
- e) Inculcating the spirit of research among students by introducing projects in some departments.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

#### **Library**

New librarian has been appointed. E-journal, Journal and books are available through INFLIBNET. Departmental requisitions are processed through the library committee and forwarded to the Purchase committee for necessary action,

#### **Infrastructure**

Number of new laboratories have been developed for PG courses, Due to shortage of class rooms, new Golden Jubilee Building has been established. Number of lavatories for girl students has been developed. ICT based instruments and computers are purchased and used; 24 x 7 Internet, Wi-Fi, All departments are provided with computers, internet, LCD projectors. There are several ICT enabled classrooms. Well equipped computer labs, a computer assisted language lab, smart boards, departmental labs, audio-visual and research rooms facilitate the teaching learning process. There are adequate software and computational facilities to meet the needs of a growing institution. Faculty rooms, Faculty rooms, Office, Class rooms, Boys common rooms, Girls common rooms, Research Laboratory, Library, Internet and wi-fi facility in the entire building.

#### **Sports**

The institute has several sports facilities like state of the art Gymnasium Hall, Play grounds, carom boards, chess boards, badminton kits, cricket kit, TT kit, volleyball, football, etc. are available. A new Gymnasium Hall has been developed. Swimming pool is under construction.

### 6.3.6 Human Resource Management

- a) Various leaves, additional increments, evaluations through computer, study leave for faculties pursuing research degrees.
- b) For the management of the students' affair, the college has a students' union whose elections are held annually as per university statutes.
- c) The teachers' council and the non-teaching staff association look after the affairs of the teaching and non-teaching staff respectively.
- d) Ragging free campus
- e) Instilling fundamental values among young generation.

6.3.7 Faculty and Staff recruitment

1. Full time faculties are being appointed by the recommendation of college service commission,
2. Six new Assistant Professors and one Librarian have been recruited as per recommendation of the W.B.CSC
3. Guest lecturers following advertisement in daily newspaper through walk-in-interview by University experts, and subject experts as per UGC norms.
4. Non-teaching staffs are appointed as per the regulation of State government.

6.3.8 Industry Interaction / Collaboration

- a) Guest lectures
  - b) Industry visits
  - c) Placement sessions
  - d) Summer Internships evaluation process
- Several faculties are collaborating with different Universities/ Research Institutes through which the research fellow are getting publications.

6.3.9 Admission of Students

University norms are strictly followed regarding the admission of UG students.  
**As per Vidyasagar University norms**

1. UG level – Purely on merit basis (minimum application criteria- 45% marks at +2level)
2. PG level – Merit basis (selection procedure completed by Vidyasagar University)

For PG students, online counselling is being done. The reservation rule is followed as per norms of the government.

Brochure is being published during admission time that narrates the different Departments, the subjects we offer with different combinations. Also, the soft copy of the admission brochure is made available for download from the college website.

6.4 Welfare schemes for

Teaching	Employees Co-operative Society Ltd.; GSLI
Non teaching	Employees Co-operative Society Ltd., GSLI Non-teaching Welfare Fund
Students	Student Health Care Unit, Student aid fund, NTS fund for needy students, Government fellowship, Student Health Home

In addition, the college facilitate the staff by issuing certificate and recommendations if necessary for the following cases:

- Housing loan
- Two/4 wheeler loan
- House repair loans etc

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	Yes	University	YES	IQAC, GB
Administrative	YES	STATE GOVT.	YES	IQAC, GOVERNING BODY

There is a provision for periodic academic audit for various courses and departments of the Institute. The audit is carried by a local Committee with academic experts from other Institution.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Being an affiliated college under university rules, the college has no control over the date of publication of results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has given partial autonomy for admission to PG courses and conducting Examination of PG course

6.11 Activities and support from the Alumni Association

Some departments have established Alumni association, Facebook groups. Presently the college has a registered Alumni Association (Registration No. S/2L/31404 of 2014-15).

6.12 Activities and support from the Parent – Teacher Association

Parents are called for meeting regarding student progress. Suggestions are also received from the parents for the improvement of the institution according we try to implements them.

6.13 Development programmes for support staff

The support staffs are given orientation and regular classes are conducted to improve efficiency. Special sessions are given for computer training.

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6.14 Initiatives taken by the institution to make the campus eco-friendly

- a) Plastic is banned on the campus.
- b) Testing of drinking water is being done by Microbiology Department to maintain the quality.
- c) The institution has a well maintained botanical garden.
- d) Eco friendly initiatives are encouraged
- e) Minimisation of use of coal in the campus is a solid measure by the administration to reach carbon neutrality.
- f) No tree is being cut unless it becomes dead or is being uprooted by natural calamities.
- g) NSS unit is taking care of gardening part by planting seasonal flowers in the garden.
- h) Proper measure of garbage dumping and recycling



**CRITERION - VII**

**Innovations &  
Best Practices**

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- a) On line admission process for PG had a positive impact
- b) On line admission process for UG courses for the next session started
- c) Library automation also has a positive impact
- d) LCD projectors with computers also helped teachers to execute better teaching tools.
- e) For better career options the Language lab has been established
- f) Coaching classes are conducted for students for various competitive examinations.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) The college administration proposed the implementation of online admission for PG courses. The college implemented the programme.
- b) Complete automation of library was proposed and is being completed.
- c) Whole campus with wi-fi connection was proposed and is implemented.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- a) **Facilities for parents and guardians**
- b) **Awareness program for legal help to the women and anti-ragging**

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- a) The institution spread awareness and sensitized both the student and the rural community around the college regarding sustainable environment through individual and group competitions, talks, exhibitions, movie screening etc.
- b) Segregating plastic and paper waste is essential for recycling plastic waste. Hence, separate waste baskets are given for segregated disposal of waste
- c) Survey of plants, trees, shrubs, herbs etc for bio-diversity assessment for environmental audit

**\* Energy conservation**

The college has been very conscious about the energy conservation. For this the college has gradually moved on from normal light bulbs (least required wattage) to fluorescent tube lights, slim lights, and the college also replaced most of the CRT monitor by LCD monitors. Thus the minimization of consumption of energy has been encouraging. College also promotes procurement and installation of efficient electrical systems to save electricity. In addition, college is also planning to install solar power module.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**STRENGTH:**

1. Large campus area and good infrastructure. The college is arguably the largest rural college in West Bengal in terms of students strength and campus area. The college had been accredited as grade “A” by NAAC (2005-2010).
2. Large number of student strength hailing from Purba Mednipur district. Students from the neighbouring districts like Paschim Medinipur, Howrah, Kolkata, Burdwan, Bankura and Purulia also study here.
3. The college accommodates a good number of minority students as it is basically situated in the minority area. Even a good number of ST and SC students from the local areas as well as neighbouring districts enrol in our college.
4. The college provides ample opportunity to the students to opt different subjects. The college has large number of departments and all the programmes which are offered by the college have been affiliated and recognized by the university. The college runs in three sections that are morning, day and evening section.
5. The college also provides two NCTE teachers training courses that are B.Ed and B.P.Ed.
6. Easy accessibility to the college: This is the only college under Vidyasagar University which can be easily accessible through train as well as roadways. The college is very close to the railway station as well as to the National Highway.
7. The college is having a good number of faculty members- **approx. 50 permanent teaching staff, 48 PTTs’ and 14 CWTTs’**. **More than 50% permanent teaching staff members are having Ph.D.**
8. Remedial measure / tutorial class for weaker students: On Sundays and on holidays the teachers of various departments hold remedial and tutorial classes for the weak students.
9. Extra-curricular & co-curricular activities through the participation of the college and inter-college level.
10. Holding of annual get-together for the teaching and non-teaching staff.
11. Regular meetings of the Teacher Forum of the college to explore ways and means for academic and infrastructural development.
12. The students of some of the departments of our college secured position in the university Exam.
13. Good rapport among all the inmates of the college.
14. Most of the staff members of the college are members of the Employees Credit Society from where they can take loan easily.
15. Modern and improved central library. The students can access the books electronically. All the students and the staff members of the college are having electronic I Card.
16. Excursion tours and Educational tours of the undergraduate and postgraduate students.
17. Entire college compound under Wi-Fi connectivity.
18. Research activities by the teaching members. Minor and major research projects of DST, DBT and UGC by the teaching faculty. The teachers regularly publish their research articles in the national and international journals.
19. All the students of the college are member of the Students Health Home. The college also has a qualified medical practitioner who looks after the medical facility in the college.
20. Electricity backup of the entire college buildings by 63.5 KVA. Generator.

**WEAKNESS:**

1. A good number of faculty posts are lying vacant. The recruitment process is looked after by the Government. Even there is an embargo of appointing PTT or CWTT.
2. As there are a large number of students in the college and also there are many departments so it has become difficult for the college to provide sufficient space to each and every department.
3. The College failed to provide proper counselling to the students. The Industries have not seen interest to our students in case of providing jobs.
4. Since the college is rural based the language has been a big barrier.
5. The college has not yet uplifted the facilities for the Physically Challenged students.
6. Shortage of reference books in a few departments.
7. The girls' hostel, new library building and the sports complex couldn't be completed due to lack of fund.

**OPPORTUNITIES:**

1. Strong support from Alumni, former faculty members and other well-wishers.
2. Study centers of Netaji Subhas Open University and DDE of Vidyasagar University.
3. Free studentship for financially backward and BPL card holder students.
4. Active Academic Tie up and collaboration with national and foreign universities for new generation courses.
5. To hone the highly potential and demanding students with the modern and upgraded facilities.
6. To provide the Group Insurance and medical insurance to the inmates of the college.
7. To provide vocational training to the students to make them self dependent.
8. To procure neighbouring lands to accommodate the students and also provide sufficient facilities to each and every department.

**CHALLENGES:**

1. The main challenge of the college is to provide modern facilities to the rural students what their counterparts are getting while studying in modern and well equipped colleges in urban areas.
2. Economically, socially and educationally backward rural students. Many of our students are 1<sup>st</sup> generation learners.
3. To start P.G courses in most of the departments in order to facilitate the higher education to the doorstep of local area. This step would also make the college emerging as an autonomous College.
4. Modernizing the college in such a manner so that the college can achieve the status of Centre of Excellence.
5. Emerging professional courses reducing the flow of students to traditional courses.
6. To reduce the drop out of rate of students.
7. To run UG and PG courses effectively in parallel.

## 8. Plans of institution for next year

- a) Completion of unfinished buildings, wings of the buildings and other consideration of constructions and maintenance works
- b) More Books to be procured for library.
- c) New installations of computers in and modernization of one Laboratory for Computer Science Department, PG physics Lab and others
- d) To make Vidyasagar Bhavan a green building by putting Solar panel
- e) To seek assistance from Indian Oil Corporation for erecting more toilet block for students
- f) Make the pavement throughout the campus
- g) More computers for the students, staff
- h) The T&P cell should be more active
- i) Karate class for students
- j) Feedback from students, alumni, and parents should be online
- k) Internet speed should be increased
- l) E-tendering process for DBT-BOOST should be completed and the order be placed

Name : Dr. Bidyut Samanta

*B. Samanta*

Signature of the Coordinator, IQAC  
Coordinator  
IQAC  
Panskura Banamali College

Name : Dr. Nandan Bhattacharyya

*N. Bhattacharyya*

Signature of the Chairperson, IQAC  
Chairperson  
IQAC  
Panskura Banamali College



**BEST PRACTICE #01, 2014-15**

**Title: Facilities for parents and guardians**

**Context:**

Provision for sitting arrangements outside the college campus (in between 1<sup>st</sup> and 2<sup>nd</sup> gate) and drinking water facilities for parents and guardians.

**The objectives:**

The sitting arrangements and the related facilities are provided to the guardians coming from distant places occasionally and especially for most of the guardians from outside colleges during university examinations conducted in hot summer.

**The Practice:**

Well sitting arrangements with cover and surrounded by trees, provided to the guardians and other related people who were compelled to stay back for a long time for academic and other related purpose for their wards. Security personnels also provide generous help by providing drinking water, especially during hot summer. It is done only on the basis of humanitarian ground as well as to fulfil the demand of the guardians for a long period of time.

**Obstacles faced/Problems encountered:**

Due to difficulty in deploying security personnel at the first gate, occasional unwanted persons may enter into the waiting arena.

**Evidence of Success:**

Guardians and parents and other outside people associated with the college expressed their happiness for having this facility. The guardians also expressed their gratitude for getting this benefit, especially at the time of hot summer when it is practically impossible to wait outside the college.

**Resources Required:**

More fund is required for outside car parking, more space for elaborate sitting arrangements with proper drinking and toilet facilities for the guardians and parents and related people.

**Contact Details:**

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**BEST PRACTICE #02, 2014-15**

**Title:** Awareness program for legal help to the women and anti-ragging

**Context:**

To make aware of getting legal help at free of cost from the District Legal Services.

**The objectives:**

The program was held in college seminar hall, to let the female students and others to know the provision of existing legal facilities for women.

**The Practice:**

The college through its NSS units, always make awareness programs as demanded by the society and specially by the locality. Considering the ignorance of the women, especially at the rural areas, the awareness program was organized to let them know how they can avail the legal facilities to protect their interest free of cost. Through this program the participants came to know the role of the District Legal Services in this regard.

**Obstacles faced/Problems encountered:**

Students coming from remote areas and conservative families are often reluctant to exert their legal rights. Thus the effectiveness of the camp may not be fully materialised by organizing a single camp in this regard.

**Evidence of Success:**

Many students, especially female students participated with enthusiasm to know the existing legal help to protect their interest. This helped to build high confidence levels among the female students.

**Resources Required:**

More such innovative camps are required not only for the female students but also for the society at large to build a good and healthy nation. More funds are also required organize such camps and workshops in large scales to fulfil the greater requirement of the society.

**Contact Details:**

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**ANNEXURE I****PANSKURA BANAMALI COLLEGE****Questionnaire No. 1: STUDENT FEEDBACK ON SUBJECT****Name of the Student:****Year/Semester:****Subject:****Department:**

Students are requested to rate the course on the following attributes using 4-point scale shown. The format given is for one course. Do the same for other courses on separate page.

<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
↓	↓	↓	↓
VERY GOOD	GOOD	SATISFACTORY	UNSATISFACTORY

Sl. No,	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1.	Extent of coverage of course				
2.	Work load of the subject				
3.	Applicability/relevance to real life situation				
4.	Relevance of the subject in relation to the understanding of the major field				
5.	Availability of text book				
6.	Relevance of the subject covered to the examination/tests				
7.	Additional remedial teaching for better understanding of the subject				
8.	Overall rating				
9.	Suggestion (s) if any for improvements				



**PANSKURA BANAMALI COLLEGE**

**Questionnaire No. 2: STUDENT FEEDBACK ON TEACHER**

**Name of the Teacher:**

**Year/Semester:**

**Subject:**

**Department:**

Please rate the teacher on the following attributes using 4-point scale shown.

4	3	2	1
↓	↓	↓	↓
VERY GOOD	GOOD	SATISFACTORY	UNSATISFACTORY

Sl. No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1.	Knowledge base of the teacher as perceived by you				
2.	Communication skill in terms of articulation & comprehensibility				
3.	Sincerity/commitment of the teacher				
4.	Interest about the subject generated by the teacher				
5.	Ability to integrate content with other courses				
6.	Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside classroom and inside the campus)				
7.	Lecture was				
8.	Subject coverage was				
9.	Nature of delivery was				
10.	Whether questions from students were encouraged				
11.	Presentation of the lecture was				
12.	Overall rating				
13.	Comments on strong points of the teacher				
14.	Suggestion (s) if any for improvements				

**ANNEXURE II**

**Academic Calendar 2014- 2015**

Month	No. of Week to Academic Session	Dates in the Week	Holidays	No. of no Class Days	No. of days available for holding Class/Exam.	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)
JuJy-2014	1 <sup>st</sup>	July (1-7)	06.07.2014 (Sunday)	1 day	6 days	B.Sc. Part-II Practical Exam., Class for PG-3rd Sem.
	2 <sup>nd</sup>	July (8-14)	13.07.2014 (Sunday)	1 day	6 days	10.07.2014 Commencement of 1 <sup>st</sup> year B.A./B.Sc./B.Com classes.
	3 <sup>rd</sup>	July(15-21)	20.07.2014 (Sunday)	1 day	6 days	Class for UG-1st Year & PG-3rd Sem
	4 <sup>th</sup>	July (22-28)	27.07.2014 (Sunday)	1 day	6 days	21.07.2014 - Starting day of admission of 2 <sup>nd</sup> & 3 <sup>rd</sup> year B.A./B.Sc./B.Com students. 23.07.2014 Last date of Admission of 1 <sup>st</sup> year B.A./B.Sc./B.Com students. Commencement of 2 <sup>nd</sup> & 3 <sup>rd</sup> year B.A./B.Sc./B.Com classes.
July - August 2014	5 <sup>th</sup>	July 29-Aug - 03	29.07.2014 (Id-UI-Fitre) 03.08.2014 (Sunday)	2 days	5 days	31.07.2014 - Last date of change of subjects for 1 <sup>st</sup> year B.A./B.Sc./ B.Com students.
August - 2014	6 <sup>th</sup>	August (4-10)	10.08.2014 (Sunday)	1 day	6 days	Class for UG & PG (1st & 3rd Sem)
	7 <sup>th</sup>	August (11-17)	15.08.2014 (Independence day) 17.08.2014 (Sunday) & (Jannastami)	2 days	5 days	12.08.2014 Last date of filling up of Registration forms for 1 <sup>st</sup> year B.A./B.Sc./B.Com. students
	8 <sup>th</sup>	August (18-24)	24.08.2014 (Sun day)	1 day	6 days	18.08.2014- Last date of submission of academic auditing report to V.U. 22.08.2014- Last date of <b>submission of registration form</b> to V.U. by the college for 1 <sup>st</sup> Year B A./B.Sc./B.Com students. <b>Without fine.</b> 22.08.2014 - Last date of Admission for 2 <sup>nd</sup> & 3 <sup>rd</sup> year B.A. / B.Sc. / B.Com students

**AQAR: 2014-15**

Month	No. of Week to Academic Session	Dates in the Week	Holidays	No. of no Class Days	No. of days available for holding Class/Exam.	Remarks
	9th	August (25-31)	31.08.2014 (Sunday)	1 day	6 days	Class for UG & PG
August - September 2014	10th	August 1- Sept- 07	07.09.2 014 (Sunday)	1 day	6 days	01.09.2014- Last date of <b>submission of registration form</b> to V.U. for 1 <sup>st</sup> year B.A./B.Sc /B.Com students <b>with fine</b> 04.09.2014- Last date of <b>submission of Teachers' Bio data</b> to V.U.
September - 2014	11th	September (08-14)	14.09.2 014 (Sunday)	1 day	6 days	1 <sup>st</sup> week of September Inter College Cultural Meet. Class for UG & PG
	12th	September (15-21)	21.09.2014 (Sunday)	1 day	6 days	Class for UG & PG
	13th	September (22-28)	23.09.2014 (Mahalaya) 28.09.2 014(Sunday)	2 days	5 days	Class for UG & PG
Sept. - Oct. - 2014	14th	Sept.-29 Oct. -05	29.09.2014(I)University Foundation Day) 30.09.2014 ( Puja Holidays begin) 02.10.2014 (Gandhiji's Birth Day)	7 days	Nil	
Oct-14	15th	October (06-12)	05.10.2014-11.10.2014(Puja Holidays)	7 days	Nil	- Class for PG
	16th	October (13-19)	12.10.2014-18.10.2014 (Puja Holidays)	7 days	Nil	Class for PG
	17th	October (20-26)	19.10.2014-25.10.2014 (Puja Holidays) 23.10.2014 - 25.10.2014 (Kali Puja & Bhatriidwitia) Holidays 26.10.2014(Sunday)	7 days	Nil	
Oct.-Nov- 2014	18th	Oct.27- Nov.02	02.11.2014 (Sunday)	1 day	6 days	Class for UG & PG
November 2014	19th	November (03-09]	04.11.2014(Muharrar n) 06.11.2014 (Guru Nanak's Birth Day) 09.11.2014(Sunday)	3 days	4 days	Class for UG & PG

**AQAR: 2014-15**

Month	No. of Week to Academic Session	Dates in the Week	Holidays	No. of no Class Days	No. of days available for holding Class/Exam.	Remarks
November 2014	20 <sup>th</sup>	November (10-16]	16.11.2014 (Sunday)	1 day	6 days	Class for UG & PG
	21 <sup>st</sup>	November (17-23]	23.11.2014 (Sunday)	1 day	6 days	Class for UG & PG
	22 <sup>nd</sup>	November (24-30]	30.11.2014 (Sunday)	1 day	6 days	Class for UG & PG
December 2014 December 2014	23 <sup>rd</sup>	Nov-01-Dec-07	07.12.2014 (Sunday)	1 day	6 days	Class for UG & PG
	24 <sup>th</sup>	December (08-14]	14.12.2014 (Sunday)	1 day	6 days	Class for UG & PG
	25 <sup>th</sup>	December (15-21]	21.12.2014 (Sunday)	1 day	6 days	Class for UG & PG
	26 <sup>th</sup>	December (22-28)	25.12.2014 to 28.12.2014 (Winter Recess) (Christmas Day)	4 days	3 days	Class for UG Study Leave for PG
Dec-2014 Jan- 2015	27 <sup>th</sup>	Dec- 29-Jan - 03	28.12.2014 to 01.01.2015 ( Winter Recess)	5 days	2 days	Study Leave for PG
January 2015	28 <sup>th</sup>	January (4-10)	04.01.2015 (Sunday & Fateah-duaz-daham)	1 day	6 days	Class for UG & Exam. For PG
	29 <sup>th</sup>	January (11-17)	11.01.15 (Sunday) 12.01.2015 (Swami Vivekanada's Birthday) 15.01.15 (Pous Shankranti)	3 days	4days	Class for UG & Exam. For PG
	30 <sup>th</sup>	January (18-24)	18.01.2015(Sunday) 23.01.2015(Netaji Birth Day)	2 days	5 days	Class for UG & PG
	31 <sup>st</sup>	January (25-31)	25.01.2015(Sunday) 25- 26.01.2015 (Swaraswati Puja) 26.01.2015(Republic Day)	2 days	5days	Class for UG & PG
February 2015	32 <sup>nd</sup>	February (01-07)	01.02.201 5 (Sunday)	1 day	6 days	Class for UG & PG
	33 <sup>rd</sup>	February (08-14)	08.02.2015 (Sunday)	1 day	6 days	Class for UG & PG
	34 <sup>th</sup>	February (15-21)	15.02.2015 (Sunday)	1 day	6 days	Class for UG & PG

Month	No. of Week to Academic Session	Dates in the Week	Holidays	No. of no Class Days	No. of days available for holding Class/Exam.	Remarks
	35 <sup>th</sup>	February (22-28)	22.02.2015 (Sunday)	1 day	6 days	Class for UG & PG
March 2015	36 <sup>th</sup>	March (01-07)	01.03.2015 (Sunday) 05-06.03.2015 (Doljatra)	3 days	4 days	Class for UG & PG
	37 <sup>th</sup>	March (08-14)	08.03.2015 (Sunday)	1 day	6 days	Class for UG(1st & 2nd Year) & PG
	38 <sup>th</sup>	March (15-21)	15.03.2015 (Sunday)	1 day	6 days	Class for UG(1st & 2nd Year) & PG
	39 <sup>th</sup>	March (22-28)	22.03.2015 (Sunday)	1 day	6 days	Practical Class for B.Sc. 2nd Year & Class for PG
March- April - 2015	40 <sup>th</sup>	March-29 April-04	29.03.2015 (Sunday) 03.04.2015 ( Good Fri day)	2 days	5 days	Practical Class for B.Sc. 2nd Year & Class for PG
April - 2015	41 <sup>st</sup>	April (05-11)	05.04.2015 (Sunday)	11 day	6 days	Practical Class for B.Sc. 2nd Year & Class for PG
	42 <sup>nd</sup>	April (12-18)	12.04.2015(Sunday) 14.04.2015( Iirth Day of Dr.BR Arnbekar) 14.04.2015(Chaitra Shankranti) 15.04.2015(Bangla Naba Barsha)	3 days	4 days	Practical Class for B.Sc. 2nd Year & Class for PG
	43 <sup>rd</sup>	April (19-25)	19.04.2015(Sunday)	1 day	6 days	Practical Class for B.Sc. 2nd Year & Class for PG
April - May- 2015	44 <sup>th</sup>	April - 26 May- 02	26.04.2015(Sunday) 01.05.2015(May Day)	2 days	5 days	Practical Class for B.Sc. 2nd Year & Class for PG
May-2015	45 <sup>th</sup>	May (03-09)	03.05.2015(Sunday) 09.05.2013 (Rabindranath Birth Day)	2 days	5 days	Class for PG-3rd Sem.
	46 <sup>th</sup>	May (10-16)	10.05.2015(Sunday) 16.05.2013 to18.05.2013(Summer recess)	4 days	3 days	Class for PG-3rd Sem.
	47 <sup>th</sup>	May (17-23)	17.05.2015-23.05.2015 (Summer recess)	7 days	—	Class for PG-3rd Sem. Exam.,administrative work, academic task, etc.
	48 <sup>th</sup>	May (24-30)	24.05.2015,-30.05.2015 ( Summer recess)	7 days	—	Class for PG-3rd Sem. Exam.,administrative work, academic task,etc.

**AQAR: 2014-15**

<b>Month</b>	<b>No. of Week to Academic Session</b>	<b>Dates in the Week</b>	<b>Holidays</b>	<b>No. of no Class Days</b>	<b>No. of days available for holding Class/Exam.</b>	<b>Remarks</b>
May - June-2015	49th	May-31-June-06	31.05.2015-06.06.2015 (Summer recess)	7 days	—	Exam.,administrative work, academic task, etc.
June-2015	50 <sup>th</sup>	June (07-13)	07.05.2015-13.05.2015 (Summer recess)	7 days	—	Exam.,administrative work, academic task, etc.
	51 <sup>st</sup>	June (14-20)	14.06.2015- 20.06.2015 (Summer recess)	7 days	—	Exam.,administrative work, academic task, etc.
	52 <sup>nd</sup>	June (21-27)	21.06.2015-27.06.2015 (Summer recess)	7 days	—	Exam.,administrative work, academic task,etc.
	53 <sup>rd</sup>	June (28-30)	28.06.2015-30.06.2015 (Summer recess)	3 days	—	Exam.,administrative work, academic task, etc.